

ELDT Pre-service School

Bus Driver Safety Education Training Courses

2023 – 1st Quarter

Time Schedule for 3-day class:
Days One and Two 7:30 a.m. to 4:30 p.m.
Day Three - 7:30 a.m. to 12:00 p.m.

All classes shall be limited to 50 attendees except where noted.

Preservice Class registration will be done on-line by the employer.

To register your driver(s), click the registration link to the far right of the class information on our website and you will be routed to the class enrollment form. **Please complete a form for each driver that will be attending the class.**

The website link is as follows:

<https://www.in.gov/doe/school-operations/transportation/school-bus-driver-training/>

As many classes fill early, it is important to cancel a driver if they are not going to attend so another driver may take their place. If you need to cancel one or more drivers for a class, please contact Lisa Callihan at (317) 232-1377 or by email at llcallihan1@doe.in.gov (link sends e-mail) as soon as possible. If you are exchanging one driver attendee for another, please let Lisa know, as the class sign in sheets will be pre-populated with the registered driver's name and information. If there are changes to the class, we will contact the employer to communicate the changes. Classes will be closed once the class has filled to capacity or three business days prior to the first day of class.

A confirmation letter will be emailed for each driver registered in the class. The letter will have important information and links to class materials that should be printed out and brought to the class. Please forward the letter and class materials to each attending driver.

If you wish to begin training prior to the selected class, you can request a Certificate of Enrollment (blue card) at any time. Otherwise, the card will be issued at the class. The request must be made by email and include the trainee's name as it is to appear on the certificate and the last four (4) digits of their social security number. Please email your request to Lisa Callihan at llcallihan1@doe.in.gov (link sends e-mail).

If you have any questions concerning the Preservice Classes or registration, please contact Lisa Callihan at (317) 232-1377 or via email at llcallihan1@doe.in.gov (link sends e-mail).

- Days One and Two 7:30 a.m to 4:30 p.m.
- Day Three - 7:30 a.m. to 12:00 p.m.

[Preservice Handouts](#) – Scroll down to the preservice handouts.

Date	Location	Notes
All blue highlighted classes are Wednesday, Thursday, Friday		
Yellow highlighted classes are Tuesday, Wednesday, Thursday		
First Quarter		
January 4, 5, 6	Ft. Wayne Community Schools Northrop High School 7001 Coldwater Road Fort Wayne, Indiana 46825	In the Bruin Room (Southwest corner of Building) Door #3 Park in Student/visitor parking lot.
January 11, 12, 13	Brownsburg Community Schools Transportation Center 7556 Airport Road Brownsburg, Indiana 46112	Enter door 18 on the east side of the building.
January 18, 19, 20	Merrillville Community School Corporation Merrillville High School 276 E 68 th Pl. Merrillville, Indiana 46410	Freshman Lecture Hall Enter through Door J
January 25, 26, 27	South Knox School Corporation South Knox Elementary School 6078 E State Rd 61 Vincennes, Indiana 47591	Park in the lot in front of the elementary school facing highway 61.
February 1, 2, 3	Lawrenceburg Community Schools Ivy Tech Building 50 Walnut/500 Industrial Dr. Lawrenceburg, Indiana 47025	
February 8, 9, 10	MSD Lawrence Township Transportation Facility 10410 E. 52 nd St Indianapolis, Indiana 46235	

February 15, 16, 17	East Allen County Schools EACS Annex Bldg., Door 3 800 Homestead Dr. New Haven, Indiana 46774	Park in south parking lot, closest to Highway 930.
February 22, 23, 24	Seymour Community Schools Transportation Office 1638 S. Walnut Street Seymour, Indiana 47274	
March 1, 2, 3	Vigo County Schools Woodrow Wilson Middle School 301 S. 25th St. Terre Haute, Indiana 47803 Parking is available on the northside of the school property and across 25th Street to the east, in the Meadows Shopping Center parking lot.	Woodrow Wilson main entrance must be used to enter the building. The main entrance is located on the east side of the building, on the 25th Street side.
March 8, 9, 10	South Madison Community School Corporation Central Administrative Office 203 South Heritage Way Pendleton, Indiana 46064	
March 15, 16, 17	School City of Hammond Columbia Welcome Center Door B, Room 209 1238 Michigan Street Hammond, Indiana 46320	Parking is in the rear of the building.
March 22, 23, 24	MSD North Posey North Posey Jr. High Mass Learning Center (enter Door 7) 5900 High School Rd. Poseyville, Indiana 47633	
March 29, 30, 31	South Bend Community Schools Washington High School LGI Room 4747 W Washington Street South Bend, Indiana 46619	